



Department of Neighborhood Services

841 N. Broadway, Room 105, Milwaukee, WI 53202

Phone (414) 286-5077 | Fax (414) 286-0437 | www.milwaukee.gov/dns

Email: DNSTitleSearch@milwaukee.gov

Title Search Fee:
\$40.64

DNS TITLE SEARCH — REQUESTED BY: _____ DATE: _____

REQUESTOR CONTACT INFO: _____

RE: _____ TAXKEY NO: _____ ()

FILE NO: _____ SELLER NAME(S): _____

A check of our records in the Department of Neighborhood Services has disclosed the following:

PROPERTY REGISTRATION

- ☒ All properties in the City of Milwaukee must register with DNS (**EXCEPT OWNER- OCCUPIED 1- AND 2-FAMILY PROPERTIES AND CONDOS**). Failure to file an application within 15 days of property transfer will result in a double fee.

RENT WITHHOLDING, FIRE INSPECTION, VACANT BUILDING REGISTRATION

- ☐ The tenant is currently authorized to deposit **rent payments** into the City's escrow account. For more information, call (414) 286-3645. This property is assessed an annual **fire inspection fee**, which is placed directly on the tax roll. This fee may change slightly each year.
- ☐ You may check the most recent property tax bill for an estimate. (The minimum fee is \$65.91; the maximum is \$395.46.) In addition, the property may be subject to **Fire Prevention Permits** and fees may be assessed.
- ☐ This property is currently in the City's **Vacant Building Registration Program**. If the building is vacant for more than 30 days after transfer, the owner will be subject to the requirements of the ordinance and will be responsible for fees that may occur. For information on the program, go to www.milwaukee.gov/dns/vbr or call **(414) 286-8824**.

CODE VIOLATIONS/WORK ORDERS

- ☐ There is no record of pending work orders on our computer system as of the receipt date.
- ☐ **There are pending work orders in the following sections of this department. Call the section for more information.**
- | | | | |
|--|----------|---|----------|
| <input type="checkbox"/> Cleanup/Vehicle Nuisance | 286-5771 | <input type="checkbox"/> Interns | 286-3673 |
| <input type="checkbox"/> Commercial Code Enforcement | 286-3874 | <input type="checkbox"/> Plumbing/Sprinkler | 286-3361 |
| <input type="checkbox"/> Condemnation | 286-2557 | <input type="checkbox"/> Property Registration | 286-8569 |
| <input type="checkbox"/> Construction/Boiler/Hazardous | 286-2513 | <input type="checkbox"/> Residential Code Enforcement | 286-2268 |
| <input type="checkbox"/> Electrical/Elevator | 286-2532 | <input type="checkbox"/> Special Enforcement | 286-3875 |
| <input type="checkbox"/> Environmental | 286-3286 | <input type="checkbox"/> _____ | _____ |

SPECIAL CHARGES

- ☐ There is no record of pending special charges on our computer system as of the receipt date.
- ☐ At this time there are pending special charges as follows:

- | | | | |
|--|-------|--|-------|
| <input type="checkbox"/> Boardup | _____ | <input type="checkbox"/> Reinspection Fees | _____ |
| <input type="checkbox"/> Razing | _____ | <input type="checkbox"/> Registration Enforcement Fees | _____ |
| <input type="checkbox"/> Litter Nuisance | _____ | <input type="checkbox"/> VBR Inspection Fee/No Entry | _____ |
| <input type="checkbox"/> _____ | _____ | <input type="checkbox"/> Fire Prevention Permit | _____ |
| <input type="checkbox"/> _____ | _____ | <input type="checkbox"/> _____ | _____ |

TOTAL AMOUNT DUE TO PAY SPECIAL CHARGE \$ _____

This amount will be placed on the tax roll if not paid in full. Also, if Pending Work Orders are shown above, reinspection fees and other special charges, in addition to this amount, may be assessed against this property on a future tax roll. Most DNS fees include a 1.6% Training & Technology surcharge.

To pay pending charges, please send a check payable to **City of Milwaukee**, to the attention of the cashier at the address listed above.

Completed by DNS Employee: _____



Alternative formats are available upon request for individuals with disabilities.



Contact the City of Milwaukee ADA Coordinator at (414) 286-3475 or ADACoordinator@milwaukee.gov.